

Google Docs Implementation Ideas

Implementing Google Docs Activities in your Classroom

This is a brief overview of Google Docs implementation ideas. Students can access their Docs anywhere, on any device and at any time. The only thing they need is access to the Internet.



Task Challenge/Activity

Students can:

- Type reflections/responses in a Doc and “share” it with the teacher or their peers.
- Simultaneously work on group projects ex. brainstorm, outline, accumulate research, bibliography, peer reviews
- Check the version history in case they accidentally delete content by clicking on File → Version History
- Use the ‘Explore’ Tool to conduct research with less distractions by clicking on Tools → Explore
- Use the built-in dictation feature by clicking on Tools → Voice Typing...
- Easily insert images to answer assignment questions or for projects by clicking Insert → Image → Search the web, Drive, Camera, etc.
- Take advantage of the ready-to-use templates

Teachers can:

- Share a Doc with students to accumulate immediate class responses for sign-up sheets, voting, post-activity/reading reflections
- Provide instant feedback to students with the comment tool by clicking on Insert → Comment. The comment will appear on the right hand side of the page. Students can respond to these comments.